

## **California Assessment of Student Performance and Progress (CAASPP)** **California Code of Regulations, Title 5—At A Glance**

**§ 850. Definitions:** Definitions for terms often used in the regulations. Some examples are: accommodations, adaptive engine, alternate assessment, designated supports, eligible pupil, individualized aid, local educational agency, non-embedded, and streamlining.

**§851. Pupil Testing:** Local education agencies (LEAs) shall administer the CAASPP System of assessments to all eligible pupils, for the 2014–15 school year. No test may be administered in a home or hospital except by a test examiner.

**§852. Pupil Exemptions:** LEAs shall notify parents or guardians of the LEAs requirement to administer CAASPP to their pupils. Parents or guardians may annually submit a written request to the school to excuse their child from any or all parts of the CAASPP for the school year. If the request is submitted after testing has begun, any completed tests will be scored and the results reported to the parent or guardian.

**§853. Administration:** The primary mode of administration of a CAASPP test shall be via a computing device. The tests shall be administered, scored, transmitted, and/or returned to LEAs in accordance with the manuals or other instructions provided by the contractor. Interim assessments and formative assessment tools shall be made available to LEA(s) for use.

**§853.5. Use of Universal Tools, Designated Supports, and Accommodations:** This section lists all of the imbedded and non-imbedded supports allowed for universal tools, designated supports, and accommodations. A list of these supports may be found on the CDE Matrix One: CAASPP Web page at <http://www.cde.ca.gov/ta/tg/ai/caasppmatrix1.asp>.

**§853.7 Use of Designated Supports for English Learners:** An English learner (EL) shall be permitted certain embedded designated supports, when determined for use by an educator or group of educators, who may seek input from a parent(s) or guardian(s), on the CAASPP tests for English language arts (including the components of reading, writing, and listening) and mathematics as specified. Some examples are: translated test directions for mathematics, science, and primary language tests, translations (glossary or stacked) for mathematics, and access to translation glossaries/word lists for science and primary language tests.

**§854. Advance Preparation for the Tests. [REPEALED]**

**§855. Testing Period:** The tests shall be administered to each student during specific instructional days. These administration periods differ from the 2013–14 school year, to the 2014–15 school year. More information about the CAASPP testing windows can be found on the 2014–15 CAASPP Testing Windows Web page at <http://www.cde.ca.gov/ta/tg/ca/caaspp14testwindow.asp>.

**§857. LEA CAASPP Coordinator:** The superintendent of each LEA must designate a CAASPP coordinator before September 30 of each school year. Duties of the LEA CAASPP coordinator include, but are not limited to, overseeing the LEA's preparation, registration, coordination, training of test site coordinators, assessment technology, administration, security, and reporting of the CAASPP System.

**§858. CAASPP Test Site Coordinator:** For each test site, the LEA CAASPP coordinator shall designate a CAASPP test site coordinator from among the employees of the LEA. The CAASPP test site coordinator's responsibilities shall be those defined in the contractor's(s') and CDE's administrative manuals and documentation, and shall include, but are not limited to, overseeing the test site's preparation, coordination, training, registration, administration, security, and reporting of the CAASPP tests.

**§859. CAASPP Test Security Agreement and Test Security Affidavit:** All LEA CAASPP coordinators and test site coordinators must sign a CAASPP Test Security Agreement before receiving any test materials. All test examiners, proctors, translators, scribes, LEA CAASPP coordinators and CAASPP test site coordinators, and any other persons having access to any of the tests and test materials, assessment technology platform, registration system, adaptive engine, or tests administered shall acknowledge the limited purpose of their access to the tests by signing the CAASPP Test Security Affidavit.

**§ 861. Data Elements for Test Registration and State and Federal Reporting:** LEAs shall provide any and all program and demographic pupil data requested by the CDE for inclusion in the California Longitudinal Pupil Achievement Data System (CALPADS).

**§862. Apportionment Information Report:** Annually, the CDE shall make available electronically to each LEA an apportionment information report by grade level provided to the contractor by the LEA pursuant to sections 853 and 861. The LEA CAASPP Coordinator must certify the report by December 31. If the report is submitted after December 31 then a waiver request as provided by *Education Code* Section 33050 must accompany the waiver request.

**§862.5 Apportionment to LEAs:** The amount of funding to be apportioned to the LEA shall be the amount established by the State Board of Education, per number of tests administered and number of pupils enrolled the first day of testing.

**§863. CAASPP Pupil Reports and Cumulative Record Labels:** The LEA shall forward or transmit pupil results to each pupil's parent or guardian within 20 working days from receipt of the results from the contractor. Schools are responsible for maintaining pupil's scores with pupil's permanent records or electronic pupil records.

**§864. LEA Compliance with Contractor Requirements:** LEAs must comply with any and all requests of the CAASPP contractor and abide by any and all instructions provided by them.

**§ 864.5. Test Order Information. [REPEALED]**

**§ 865. Transportation. [REPEALED]**

**§ 867. Test Site Delivery and Return. [REPEALED]**

**§ 867.5. Retrieval of Materials by Contractor. [REPEALED]**

**§ 868. Discrepancy Resolution for Standards-based Achievement Tests and Any Primary Language Test. [REPEALED]**